



TENANCY APPLICATION FORM
NOBLE REALTY

PROPERTY Date : / /

Applicant #1

Name _____

Smoker / Non smoker

Current Address _____

Contact Tel Nos. _____

Date of Birth _____ ID i.e. Driver's License / Passport / Proof of Age Photo ID

Occupation _____ Employer _____

Started Employment _____ Reference Contact _____

Contact number _____

Other Income _____

Applicant #2

Name _____

Smoker / Non smoker

Current Address _____

Contact Tel Nos. _____

Date of Birth _____ ID i.e. Driver's License / Passport / Proof of Age Photo ID

Occupation _____ Employer _____

Started Employment _____ Reference Contact _____

Contact number _____

Other Income _____

Emergency Contact or Nearest relative not living with you.

Identification required – 100 point checklist

Prior to any Tenancy Application being considered each applicant is required to produce sufficient identification. If you should have difficulties in providing any of the following identification please advise us prior to completing.

Drivers Licence, Proof of age card, Birth Certificate, Passport or Photo I.D	50 points
Tenancy history ledger or previous four rent receipts	50 points
Previous tenancy agreement or Rental bond receipt	40 points
Pay advice or centrelink statement	30 points
Council or water rates (If previous premises was owned not rented)	20 points
Pension card, medicare card or health care card	10 points
Utilities accounts (eg; telephone, electricity, gas)	10 points
Debit/Credit card (photocopy)	10 points

The following questions must be answered:

Has your tenancy ever been terminated by a landlord or agent? Yes / No
If yes give details.....

.....

Have you ever been refused a property by any landlord or agent? Yes / No
If yes give details.....

.....

Are you in debt to another landlord or agent? Yes / No
If yes give details.....

.....

Have any deductions ever been made from your rental bond? Yes / No
If yes give details.....

.....

✓ If successful, I wish to rent the aforementioned property on (date)

✓ I would like a 6 / 12 month lease

I acknowledge that a **one week holding deposit** will be required upon acceptance of this tenancy and this amount will be deducted from the monies due on occupation. If I do not go ahead with leasing the property, this deposit is non-refundable.

✓ I acknowledge rent is \$ _____ per week and that I am required to have the following monies payable prior to taking possession of the keys:

Rent	(2 weeks)	\$	
Bond	(4 / 6 weeks)	\$	
Lease fee	(tenant contribution)	<u>\$15.00</u>	
	TOTAL	\$	(less deposit paid) _____
		=====	

I/We agree and understand that in the event of this application being rejected there is no requirement at law for the agent to disclose to me/us any reason for such rejection. I also agree that I will not raise any objection for not being provided a reason for any rejection of this application. I/We hereby consent to Noble Realty obtaining any personal information from my/our reference sources. I/We understand that our details will be checked on tenancy default databases and if we proceed with renting the premises and default on our lease agreement we may be listed on the said datatbases. I/We understand that if I submit misleading or false information my application can be denied or subsequently my tenancy terminated.

Signed Date

Signed Date

VERIFICATION OF APPLICANT DETAILS

To: _____

Fax: _____

From: _____

Date: _____

We advise that the applicant/s listed below have applied to our office for rental accommodation. In order to assist in the processing of the application for tenancy, it would be greatly appreciated if you could complete the relevant sections and fax back to our office as soon as possible to enable the application to be completed.

APPLICANT/S NAME: _____

ADDRESS: _____

Was the above applicant/s the actual lessee at the provided address?	Yes	No
Is the above applicant on a fixed term lease at present?	Yes	No
If yes, is this lease break on the tenants part?	Yes	No
Date the lease commenced	/	/
Date the lease expired	/	/
Amount of rent per week/per month		\$
Did your office terminate the tenancy?	Yes	No
During the tenancy was the applicant/s ever in arrears?	Yes	No
During the tenancy did the applicant/s receive arrears notice?	Yes	No
During the tenancy did the applicant/s receive remedy to breach?	Yes	No
During the tenancy did the applicant/s receive termination notice?	Yes	No
Were periodic inspections carried out?	Yes	No
Was there cause to complain over periodic inspections?	Yes	No
Was there cause to report any defaults to TICA?	Yes	No
Were pets kept on the premises?	Yes	No
Were there any deductions in the bond?	Yes	No
Would you rent to these tenant/s again?	Yes	No

ON COMPLETION OF THIS FORM PLEASE FAX THROUGH TO (02) 6555 7632 TOGETHER WITH A RECENT COPY OF THE TENANT LEDGER. THANKING YOU FOR YOUR ASSISTANCE.

FORM COMPLETED BY: _____ **CONTACT NO:** _____

I, _____ hereby give my authority for you to give reference details to
 (applicants name)
 Noble Realty for processing my application.

Applicant/s signature: _____ **Date:** _____